

Covid Guidelines – updated March 2023

CPI members are committed to personal safety in the workplace. We abide by relevant and applicable advice and regulations (e.g. HSA and HSE) including those relating to the Covid-19 pandemic.

To minimise the risk of Covid spread the following basics must be observed

- Do not attend any workplace if you have symptoms of Covid-19
- Observe social distancing as much as possible
- Wash your hands frequently and thoroughly

Each production will be risk assessed for Covid and appropriate measures will be enacted based on that assessment and which may include the measures below. The specifics may change from production to production based on updated medical advice, the levels of Covid infection in the community at that time and the exact nature of that production.

- Remote working continues to be the preferred default option
- Shoot attendees (crew, agency, client, cast) may be asked to test (self-administered Rapid Antigen/Lateral Flow or lab based PCR) prior to attending set and have a negative result; and to self-test on each subsequent shoot day they will be on set
- Post-production members will advise if testing is required before any in-person presentations
- Member companies may decide that mask wearing is mandatory on any production.
- CPI members will supply masks and adequate hand washing/sanitising facilities

Any additional unforeseen costs due to Covid-19 that are not provided for in the budget will be the responsibility of the agency/client. Production insurance is not available against any costs attributable to Covid 19, or other communicable diseases, however incurred. This includes but is not limited to delay, postponement, cancellation, key crew illness or unavailability due to suspected infection. CPI recommends that the agency book back-up cast and that the client allocates additional funds to allow production secure back up key crew.

Production companies will at all times endeavour not to incur any additional costs but in cases where they are unavoidable production companies will inform the advertising agency immediately. Additional costs will be agreed in writing and will be invoiced as part of 2nd 50% invoice payment. A contract addendum will be issued on job confirmation outlining financial responsibilities in the case of Covid related business interruption.

It is imperative that our clients note that production insurance does not cover no show cast/extras, nor communicable disease, agencies and clients should check their own annual policy and with their underwriter regarding cover for the above.